



## School Outreach & Academic Enrichment Program Request Form



### Instructions for Completing a Fillable PDF

1. Use only the latest version of Adobe Reader
2. **Avoid completing the form online within your web browser.** *Any information you type on the form while open in a web browser will not be saved and will automatically be lost.*
3. **Before completing the form,** save the document to your computer.
4. Once you have saved the form to your computer, **you need to open the form from the location you saved on the computer.** For example, if you saved the PDF on the Desktop, open the document from the desktop.
5. Once the document is open, you can begin typing in the information.
6. After the form is complete, save the form again before emailing.

Thank you



# School Outreach & Academic Enrichment Program Request Form



Please fill out all items on this form completely and email a minimum of two weeks prior to your education program. Please allow three business days to process. Email completed forms to [johnson\\_lauren1@columbusstate.edu](mailto:johnson_lauren1@columbusstate.edu)

## SCHOOL INFORMATION:

School Name: \_\_\_\_\_

Contact Teacher Name: \_\_\_\_\_

Contact Teacher Email: \_\_\_\_\_

Contact Teacher Phone: \_\_\_\_\_

School Phone (if different than contact teacher): \_\_\_\_\_

Program Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

County of School: \_\_\_\_\_

## SCHEDULING INFORMATION:

Grade Level(s) (all that apply): \_\_\_\_\_

Number of Programs (MAX 5): \_\_\_\_\_ Total Number of Students: \_\_\_\_\_

Number of Students Per Class: \_\_\_\_\_

Dates you would like to schedule a program:

First Choice:

Second Choice:

Third Choice:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day/Month/Year

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day/Month/Year

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Day/Month/Year

Program Start Time: \_\_\_\_\_ Stop time: \_\_\_\_\_

What are the start and end times of each program? (*Program length vary per program, see program descriptions in brochure for more details*)

1<sup>st</sup> program: \_\_\_\_\_ 2<sup>nd</sup> program: \_\_\_\_\_

3<sup>rd</sup> program: \_\_\_\_\_ 4<sup>th</sup> program: \_\_\_\_\_

**LOGISTICS INFORMATION:**

Where will the Oxbow in the Classroom program take place?

<b>Auditorium</b>	<b>Classroom</b>	<b>Inside</b>	<b>Outside</b>
<b>If outside:</b>	<b>Shade</b>	<b>Sun</b>	

Will the following items be provided or are they required for the program:

<b>Tents:</b>	<b>Yes Provided</b>	<b>Oxbow Must Provide</b>	<b>Not Necessary</b>
<b>Tables:</b>	<b>Yes Provided</b>	<b>Oxbow Must Provide</b>	<b>Not Necessary</b>
<b>Chairs:</b>	<b>Yes Provided</b>	<b>Oxbow Must Provide</b>	<b>Not Necessary</b>

Will this program take place in...

**One classroom with students rotating?**

**Multiple classrooms with the Oxbow staff rotating?**

**OUTREACH PROGRAMS (Select ONE):**

**Reptiles on the Road**

45-minute auditorium style presentation  
with live animals. Oxbow will bring 4-5  
live animals and bio-facts.

**Math & Science Night**

Themes are (SELECT ONE)  
Live Animals  
Ozobots STEM activity  
Combo (Animal and STEM activity)

**Free Career Day Presentation**

Presentation with no animals. Available for  
Muscogee, Harris, Lee and Russell  
Counties only

**Animal Career Day Presentation**

We will bring one animal for a  
maximum of 30-minutes per  
classroom Career Day presentation.

**Oxbow in the Classroom**

Each program takes place in a 45-minute  
time frame, one class per program.  
Choose program from selection  
below.

**STEAM on the Road**

Each program takes place in a 60-minute  
time frame, one class per program.  
Additional classroom requirements  
may be needed. Choose program  
from selection below.

**Oxbow in the Classroom (Select ONE)**

**Kindergarten & 1<sup>st</sup> Grade**

Wildlife Explorations

Ozobots

**2<sup>nd</sup> and 3<sup>rd</sup> Grade**

Wildlife Tracking

Life Cycles

Who Polluted the River?

Ozobot Animal Senses

**4<sup>th</sup> and 5<sup>th</sup> Grade**

Flow of Energy

Water Cycle

**6<sup>th</sup>-8<sup>th</sup> Grade**

Flow of Energy

Lego WeDo Pollination

Teambuilding

**9<sup>th</sup>-12<sup>th</sup> Grade**

Flow of Energy

Climate Change

Population Growth

Teambuilding

**STEAM on the Road (Select ONE):**

**K-1st Grade:**

Bubble Adaptations\*

**2nd-3rd Grade**

Hop to It!

**4th-5th Grade**

Cleaning up an Oil Spill\*\*

**6th-8th Grade**

Engineering Prosthetics

**9th-12th Grade**

Engineering Prosthetics

\*Needs space outdoors

\*\*Needs access to a classroom sink

Program needs 10-minutes in-between multiple sessions

**Additional Information:**

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